

GIPO AG meeting #2: AGENDA

Date: 13 July 2015

Time: 12:00 UTC

Location: Skype/Phone

Invited: Andrea Calderaro (AC), Avri Doria (AD), Amanda Lawrence (AL), Bill Drake (BD), Daniel Dardailler (DD), Ginger Paque (GP), Lasantha De Alwis (LDA), Tom van Engers (TvE); European Commission: Cristina Monti (CM), Maciej Tomaszewski (MT); other contractors

Apologies: LDA, BD, TvE

Present:

Secretariat / Chair: Jamal Shahin (JS), Trisha Meyer (TM)

Agenda

1. Introduction and *tour de virtual table*
2. Discussion on the mode of operation of the AG:
 - a. Chairing/agenda (independence)
 - b. Communication channels (Google+, internal and external mailing list)
 - c. New version of AG modus operandi (updates concerning personal mandates, documentation – see annex)
3. Discussion on the GIPO tool:
 - a. Legal issues – see [document on G+](#) from Luis (also as annex)
 - b. Cooperation issues
4. AG open nomination process
 - a. What type of process should we set up: self-nominations; application process needed (?); regional knowledge, specific expertise required.
5. Taxonomy (<http://bit.ly/gipotaxo>)
6. Expanding our list of sources
 - a. Request for two sources for tool per meeting from each AG member
7. Date of next meeting (proposal: beginning of September?)
 - a. Possibility for a physical meeting towards the end of the year?
Potential options: October - ICANN (Ireland); November - IGF (Brazil);
November - RIPE (Romania)

Annex: RSS Fair Use in GIPO (proposal)

original available at

<https://plus.google.com/117656742699375531318/posts/1Nb2xvAEwLj>

How will GIPO project deal with copyright issues derived from the sources of information?

The simplest way is to get permission from the copyright holder, but this is not always possible given the fluidity and immediacy of reporting.

As the GIPO Tool is not a paid app or service and it will not make "commercial" use of the feeds, we believe that the tool will not exceed the terms of most licenses. But as we cannot take it for granted, we will invoke "fair use" of sources of information.

Fair use allows people other than the copyright owner to copy part or, in some circumstances, all of a copyrighted work, even where the copyright holder has not given permission or objects. Many types of uses have been found to be fair, such as criticism and commentary, news reporting, or search engines among others.

We think it can be done because of the nature of the copyrighted work that GIPO Tool will harvest. It will include articles and documents that are published on the Internet where they are freely accessible, and they usually are rather more factual works than creative.

How will GIPO project invoke fair use of sources without invoking potential litigation?

To invoke fair use when using non cleared third-party items of information, GIPO tool will follow these guidelines:

1. only use the item when reporting on a fairly recent item (usually 24 to 48 hours);
2. make sure that the use is a brief use of the item to underscore the reporting of the news;
3. if reporting on an event, make sure the event has been concluded, meaning it may not be fair use if the event has not been completed; and
4. make sure that complementary materials such as pictures or multimedia are not stored and/or freely shared if the copyright owner does not allow to do so.

Annex: Modus Operandi of the Advisory Group

Mandate

1. GIPO's Advisory Group (AG) works independently from the services of the European Commission and the contractor. Its main tasks are to:
 - provide guidance on all aspects of the evolution of GIPO, including – but not limited to – new technological solutions for the tool
 - publicise GIPO through their own institutions and networks
 - ensure that GIPO remains abreast of topics and that the challenge of 'selectivity' or 'bias' in source selection is minimised
 - contribute to the steering of GIPO's development, for instance by highlighting content for the tool's homepage.
2. The mandate of the AG is flexible, personal and based upon the tasks described above.
3. Each AG member will provide input based on their area of expertise.
4. The AG can act upon consultation by the services of the European Commission or the contractor, or issue its own non-binding advice without a prior request. In this respect, the AG will operate on a 'consensus -2' principle.¹

Membership & Responsibilities

5. The AG will consist of twelve members. It is envisaged that the European Commission (EC) will invite eight members, with the remainder being nominated through an open process (ag-nominate@giponet.org).
6. No legally binding commitment will be required from AG members vis-à-vis their tasks in the AG (i.e. no contract will be signed). However, the commitment to engage in the process for at least one year will be required, with renewal possible.
7. AG members' information will be circulated in GIPO documentation, and highlighted on the GIPO website.

Meetings

8. Most communication will be carried out through virtual means.
9. A 'requirement' to discuss every two months will be flexibly interpreted: it is best to maintain regular communication channels that can be 'activated' at key moments, rather than 'forced' at fixed moments. Email shall be the primary mode of communication for the AG (ag@giponet.org).
10. For 'virtual' meetings, we shall organize closed webinar-style events with flexible participation requirements, where AG members and other invitees can join in (if participation is deemed useful by AG members, the AG Secretariat, or the EC. The Project Officers in the EC have a standing invitation. The AG Secretariat will organize and host the events.
11. When the AG has developed to a critical mass (six members or more), we shall try to arrange for key AG members to meet at (externally-organised) events of mutual interest.

¹ "If no consensus can be reached, consensus shall be considered achieved if no more than 2 Members object" (Article IX, IRENA Statutes 2009, available from: http://www.irena.org/documents/uploadDocuments/Statute/IRENA_FC_Statute_signed_in_Bonn_26_01_2009_incl_d_eclaration_on_further_authentic_versions.pdf)

Documentation Associated with the AG

12. The draft agenda will be circulated per email one week prior to the meeting, with the final agenda available 48 hours before the meeting.
13. Very brief minutes (action points) will be circulated within 48 hours after the meeting.
14. The AG agenda, minutes and other relevant information will be made public via the GIPOnet.org engagement website.

GIPO AG meeting #2: ACTION POINTS

Date: 13 July 2015

Time: 12:00 UTC

Location: Skype / Phone

Present: Andrea Calderaro (AC), Daniel Dardailler (DD), Avri Doria (AD), Amanda Lawrence (AL), Ginger Paque (GP), Kasia Jakimowicz (KJ), Luis Meijueiro (LM)

Apologies: Lasantha De Alwis (LDA), Bill Drake (BD), Tom van Engers (TvE)

Secretariat / Chair: Jamal Shahin (JS), Trisha Meyer (TM)

Agenda

1. Introduction and *tour de virtual table*

No action points

2. Discussion on the mode of operation of the AG:

a. Chairing/agenda

Secretariat will continue to chair meetings and propose agendas. AG members are invited to add topics to the agenda as and when they wish.

b. Communication channels

Secretariat requests all members who have not done so to give permission for adding them to the Google+ community (internal discussions on GIPO developments).

Secretariat will ensure all AG members' email addresses are added to the alias ag@giponet.org.

Secretariat will maintain ag-secretariat@giponet.org, pointing to TM and JS's email addresses.

c. New version of AG modus operandi

Modus operandi is now considered accepted. AG emphasizes that guidance and outreach remain the key tasks of the Group.

3. Discussion on the GIPO tool:

a. Legal issues

AG has raised important issues, which the GIPO team needs to consider:

- a) *Under which jurisdiction does GIPO fall?*
- b) *Two major issues to address: collecting data, and redistributing data*
- c) *For the latter, the licence we use and how that affects third-party (subsequent) use of our dataset needs to be addressed*

b. Cooperation issues

The AG will continuously point to key initiatives/persons that GIPO needs to cooperate with as and when they identify them. This can be any sort of cooperation (linking, sharing information, partnerships (e.g. joint activities), etc.). The GIPO team will look into http://www.intgovforum.org/cms/wks2015/index.php/proposal/view_public/169 as one further source of information about various initiatives.¹

4. AG open nomination process

Following a fruitful discussion on different approaches to the process, the AG will receive a draft call for nominations and a brief description of the open nomination process prior to the next AG meeting.

5. Taxonomy (<http://bit.ly/gipotaxo>)

GIPO team (CTIC leading) will address the following issues:

- a) *Evaluate the presentation options: pros and cons of a hierarchical or non-hierarchical IG taxonomy. Compare with approaches of other initiatives.*
- b) *Explore the use of meta-categories for searches (by cultural, legal, economic issues)*
- c) *Consider how to deal with equivalence of specific terms (e.g. network neutrality and net neutrality)*

6. Expanding our list of sources

AG members agree to send two sources for the GIPO tool prior to or during each AG meeting.

7. Date of next meeting

See:

Doodle for AG meeting #3: <http://doodle.com/qzy3qzp3yv9s39rp>

Doodle for AG meeting #4: <http://doodle.com/pdmpynwt8xr38b9f>

¹ Others include: <http://friendsoftheigf.org/>, <http://www.internetsociety.org/igtimeline>, <http://thegovlab.org/toward-a-netmundial-solutions-map-mapping-internet-governance-maps/>